

TOWN OF ROSENDALE
AUDIT/TOWN BOARD MEETING
JANUARY 8, 2025

Supervisor Walsh called the meeting to order at 7:02 PM followed by the pledge. A moment of silence was observed for the wildfires in California, Joy Lapp and Sister Dorothy Sinabildi.

Present:	Supervisor	Jeanne L. Walsh
	Councilmember	Ashley Sweeney
	Councilmember	Carrie Wykoff
	Councilman	Marc Cassidy
	Councilman	Joseph Havranek

Councilmember Wykoff said the Rosendale Theatre on January 20th is showing the movie Rusten for Martin Luther King Jr. and it is a free event funded by Ulster Savings.

Supervisor Walsh made a motion to approve the December minutes with the amendment on December 4th stating it should say landscaping for Recreation Center, 2nd by Councilmember Sweeney. ROLL VOTE: 5 YES.

Police (Councilman Havranek):

Councilman Havranek read a letter from the Rosendale Police Chief Scott Schaffrick which will be on file in the Town Clerk's Office.

Calls to for service 4,556, 22 personal injury/auto accidents, 108 property damage/auto accidents, 330 cases investigated, and 168 arrests made.

They took in \$24.50.

Water/Sewer (Councilman Havranek):

The Water/Sewer Commission meeting is January 22nd at 5:00 PM in room M-15.

Sewer took in \$150.49 and Water took in \$88.80.

Highway (Councilman Havranek):

Took in \$191,032.07 and most came in through CHIPS.

Environmental Commission (Councilmember Wykoff):

There was no meeting in December and the next meeting is January 16, 2025, at 6:30 PM.

Economic Development (Councilmember Wykoff):

They need volunteers to revamp the committee. Volunteer applications can be found online or at the Town Clerk's Office.

RMC (Councilmember Wykoff):

No Doughs Bakery is no longer utilizing the kitchen.

The new uniform company has started their service, Unifirst will be collecting their items.

There were some minor boiler issues over the holidays, it has been mostly corrected, apart from one item being worked on.

Joe is waiting on an appointment from Architect to access rear gym doors as part of mitigation of flooding issue.

Joe has heard back from NYPA on upgrades for the building. There will be a final review meeting soon to review and to make plans to move forward.

Income total was \$17,224.69, the expense total was \$9,635.07 with a new income of \$7,589.62.

Transfer Station (Councilmember Wykoff):

Connor is doing a stellar job and getting ready to start accepting credit card payments soon.

The total income for permits was \$1,170 and the total revenue from customers was \$8,162.90.

Youth (Councilmember Sweeney):

The Youth Director is planning kids' night at the recreation center January 31st, from 7:00 PM – 9:30 PM. It will be \$15.00 per child, and everyone will need to be pre-registered.

Recreation (Councilmember Sweeney):

There was no meeting in December, but the next meeting is January 15th at 7:15 PM.

Tax Collector (Councilmember Sweeney):

The 2025 Property tax bills have been mailed, and the new Deputy Tax Collector Melinda Wright has started.

Food Pantry (Councilmember Sweeney):

They are looking for volunteers and people with trucks to help with transport to the food banks.

They are open Mondays 9:00 AM – 1:00 PM and Saturdays 10:00 AM – 1:00 PM.

Elder Assistance Committee (Councilmember Sweeney):

They are focusing on getting resources out to seniors.

Supervisors Report: READ.

Supervisor Walsh made a motion to re-appoint Joseph Hafner to the Police Commission with a term ending 12/21/2025, 2nd by Councilman Havranek. ROLL VOTE: 5 YES.

Supervisor Walsh made a motion to re-appoint Anthony Stenta to the Police Commission with a term ending 12/31/2025, 2nd by Councilman Havranek. ROLL VOTE: 5 YES.

Supervisor Walsh made a motion to re-appoint Terry Johnson as Community Liaison to the Police Commission with a term expiring 12/31/2025, 2nd by Councilman Havranek. ROLL VOTE: 5 YES.

Supervisor Walsh made a motion to re-appoint Jeff Miller to Zoning Board of Appeals term ending 12/31/2027, 2nd by Councilman Cassidy. ROLL VOTE: 5 YES.

1. Review – Junk Yard Permit; Supervisor Walsh asked the Town Clerk if everything was completed for the application. The Town Clerk said yes, and they also got their inspection

with the Fire Marshal. Supervisor Walsh made a motion to approve the Junk Yard Permit for the 2025 calendar year, 2nd by Councilman Havranek. ROLL VOTE: 5 YES.

2. Audit 2025:

Councilman Havranek audited a random selection of transactions with Taylor McGrane and Donna Fong. There were 10 random transactions from the General Fund, 10 transactions from the Highway Fund, 5 transactions from the from the Sewer Fund, 5 transactions from the Water Fund, 2 transactions from Capital Reserve Highway and 5 transactions from Water/Sewer Receivables. All transactions and supporting documentation for it were in order and no issues or concerns were discovered.

Councilman Cassidy audited 10 transactions from the General Fund and there were no issues. Councilman Cassidy said he spent a lot of ore time with the Justice Department and did a detailed spot check for transactions and there was a \$5.00 discrepancy that is owed to the clerk from Judge Pape's account. To correct this, Town Justice will now have petty cash. Councilmember Wykoff audited 10 transactions from the General Fund, 15 from the RMC Fund, 2 from the Solar Account and 4 months of payroll and all transactions were in order. Councilmember Sweeney audited 10 transactions from the General Fund, 2 transactions from the Special Lighting, 2 transactions from Capital Reserve, 2 transactions from Capital Reserve Rec., 2 transactions from the Youth Van Fund, 2 transactions from the Recreation Subdivision, 2 transactions from American Rescue Plan. All transactions were in order and there were no discrepancies. Councilmember Sweeney also reviewed 5 transactions with the Tax Collector and 4 transactions which were 2 for Water Capital and 2 for Sewer Capital with Jill La Fera and there are no discrepancies.

Deputy Supervisor Hassett audited 5 transactions from the investment account, 5 transactions from the Town Clerk account and 5 transactions from the DEC account and everything was in order.

Supervisor Walsh made a motion that the audit is completed on January 8, 2025, with all accounts in order as specified by the Town Board and Deputy Supervisor, 2nd by Councilmember Wykoff. ROLL VOTE: 5 YES.

3. Resolution 01-2025-#8 – Supervisor Walsh made a motion that the Town Board of the Town of Rosendale hereby authorizes the Youth Director to apply for the Stewart's Shops Holiday Match Campaign for the Rosendale Youth Center, 2nd by Councilmember Sweeney. ROLL VOTE: 5 YES.
4. Resolution 01-2025-#9 - Supervisor Walsh made a motion that the Town Board of the Town of Rosendale extends the Camp Moratorium Local Law #6 of 2024. 2nd by Councilman Cassidy. ROLL VOTE: 5 YES.
5. Resolution 01-2025-#10 – Supervisor Walsh made a motion that the Town Board of the Town of Rosendale authorizes the budget amendments:

GENERAL FUND – Transfer the sum of: \$23,703.95

Decrease		Increase		Amount
A1330.1	Tax Collector, P.S.	A1220.4	Supervisor C.E.	\$0.95
A1110.2	Justices Eq	A1355.4	Assessors C.E.	\$146.00
A1110.2	Justices Eq	A1410.1	Town Clerk P.S.	\$88.00

A1110.2	Justices Eq	A1410.4	Town Clerk C.E.	\$32.00
A9060.8	Emp Ben Med Insur	A1421.4	Legal Fees	\$5,505.00
A9060.8	Emp Ben Med Insur	A1620.4	Buildings C.E.	\$4,050.00
A1110.4	Justices C.E.	A1650.4	Telephones	\$354.00
A5182.4	Street Lighting	A1680.4	Data Processing C.E.	\$696.00
A3120.2	Police Eq.	A3120.1	Police P.S.	\$1,415.00
A3120.2	Police Eq.	A3120.4	Police C.E.	\$1,095.00
A7310.4	Youth Programs C.E.	A3310.2	Traffic Control Eq	\$736.00
A1621.4	Building C.E.	A3510.4	Dog Control C.E.	\$1,534.00
A6771.4	Programs C.E.	A3620.1	Safety Inspection P.S.	\$562.00
A3389.4	OSHA C.E.	A3620.4	Safety Inspection C.E.	\$36.00
A9060.8	Emp Ben Med Insur	A3660.4	Schools of Instruction	\$2,257.00
A3310.4	Traffic Control C.E.	A5010.4	Supt. HWY C.E.	\$105.00
A6410.4	Publicity	A7140.1	Playground/Rec P.S.	\$421.00
A9060.8	Emp Ben Med Insur	A7140.4	Playground/Rec C.E.	\$2,752.00
A7320.1	Youth/Sum. Camp P.S.	A7150.4	Pool C.E.	\$335.00
A7320.4	Youth/Sum. Camp C.E.	A8020.1	Planning P.S.	\$41.00
A8020.2	Planning Eq	A8020.4	Planning C.E.	\$147.00
A8160.2	Refuse & Garbage Eq	A8160.4	Refuse & Garabage C.E.	\$151.00
A9060.8	Emp Ben Med Insur	A8710.4	UCRRA	\$1,168.00
A8160.2	Refuse & Garbage Eq	A8710.6	Landfill Closure	\$77.00

HIGHWAY FUND – Transfer the sum of:

\$21,851.00

Decrease		Increase		Amount
DA9060.8	Emp Ben Med Insur	DA5130.4	Machinery C.E.	\$11,611.00
DA5110.1	General Repairs P.S.	DA5111.1	General Maintenance P.S	
				\$5,844.00
DA5142.1	Snow Removal P.S.	DA5111.1	General Maintenance P.S	
				\$4,396.00

SEWER FUND – Transfer the sum of:

\$3,703.00

Decrease		Increase		Amount
SS8130.4	Treatment/Disp. C.E.	SS8110.1	Administration P.S.	\$1,022.00
SS9060.8	Emp Ben Medical Insur	SS9030.8	Social Security SWR	\$464.00
Decrease		Increase		
S9999	App. Fund Balance	SS8110.4	Administration C.E. SS	\$2,217.00

WATER FUND – Transfer the sum of:				\$17,692.00
Decrease		Increase		Amount
SW8310.1	Administration P.S.	SW8320.4	Supply C.E.	\$549.00
SW8330.2	Purification Eq	SW8310.4	Administration C.E.	\$1,930.00
SW8330.2	Purification Eq	SW8340.4	Trans/District C.E.	\$1,827.00
SW8330.2	Purification Eq	SW8330.4	Purification C.E.	\$1,242.00
SW9060.8	Emp Ben Med Insur	SW8330.4	Purification C.E.	\$515.00
SW8340.2	Trans/District Eq	SW8320.1	Supply P.S.	\$926.00
SW8320.2	Supply Eq	SW9030.8	Social Security SW	\$549.00

Increase		Increase	
W9999	App Fund Balance	SW8330.1	Purification P.S. \$10,154.00, 2 nd by Councilmember Wykoff: ROLL VOTE: 5 YES.

6. Councilmember Wykoff made a motion that the Town Board of the Town of Rosendale amends the street report from New York State Department of Transportation for the Highway Department, 2nd by Councilmember Sweeney. 3 YES. Councilman Havranek: Recuse. Supervisor Walsh: Recuse.
7. Supervisor Walsh made a motion that the Town Board received a letter from the Chief of Police dated January 6, 2025 indicating that Drew Wright of Trinity Solar LLC has a pattern of unlawful behavior in connection with his peddler's permit. Therefore, in accordance with Section #50-11 of the Town Code that Town Board hereby revoked the peddlers permit issued to Drew Wright, 2nd by Councilman Havranek. ROLL VOTE: 5 YES.
8. Resolution 01-2025-#12 – Supervisor Walsh made a motion that the Town Board of the Town of Rosendale accept the agreement with Wallkill Valley Land Trust for parking, 2nd by Councilmember Sweeney. ROLL VOTE: 5 YES.
9. Supervisor Walsh made a motion to schedule a Public Engagement at 6:00 PM and Public Hearing on February 12, 2025 at 6:30 PM regarding the Safety Radio Tower, 2nd by Councilmember Wykoff. ROLL VOTE: 5 YES.

Supervisor Walsh made a motion to pay bills, 2nd by Councilmember Sweeney. Roll Vote: 5 YES.

AUDIT OF BILLS:

GENERAL FUND	ABSTRACT 13	VO #426-452	\$14,605.42
	ABSTRACT 1	VO #1-21	\$41,182.57
HIGHWAY FUND	ABSTRACT 13	VO #197-217	\$19,702.34
WATER FUND	ABSTRACT 1	VO #1-4	\$2,166.75
	ABSTRACT 13	VO #178-181	3,718.47
SEWER FUND	ABSTRACT 1	VO #1-4	\$1,207.20
	ABSTRACT 13	VO #163-165	\$1,284.77
RMC FUND	ABSTRACT 1	VO #1-4	\$4,332.46
SPECIAL LIGHTING	ABSTRACT 13	VO #16	\$743.87

Supervisor Walsh made a motion to adjourn at 8:10 PM, 2nd by Councilman Cassidy. ROLL VOTE: 5 YES.

Respectfully Submitted,

Mandy Donald
Town Clerk